OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA, PANCHKULA ORDER

No. KW 12/1-2019 Ad (3)

Dated, Panchkula, the 11.04.2022

A copy of letter No. 3/3/2001-3MC dated 01.04.2022 received from Under Secretary O/o Monitoring & Coordination Cell, Principal Secretary to Govt. of Haryana regarding Instructions regarding presence of all the Officers at their respective Headquarters from 11:00 A.M. to 12:00 Noon daily for hearing of public grievances" is forwarded to the following for strict compliance:-

- 1. All the Principals of Government Colleges in the State.
- 2. All the Commanding Officers, NCC Units in the State.
- 3. Registrar, Kurukshetra University, Kurukshetra/Maharishi Dayanand University, Rohtak/ Chaudhary Devi Lal University, Sirsa/Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonepat)/Indira Gandhi University, Meerpur (Rewari)/Chaudhary Ranbir Singh University, Jind/Chaudhary Bansi Lal University, Bhiwani/ Gurugram University, Gurugram/ B.R. Ambedkar National Law University, Rai (Sonepat)/Balmiki Sanskrit University, Mundri, Kaithal
- 4. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/Librarian.

Superintendent Administration for Director Higher Education, Haryana,

Panchkula.

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No. Even

Dated, Panchkula the 1310.

A copy is forwarded to the following for information and necessary action:-

1. PS/DHE, PA/JDA.

2. Registrar Education.

3. Incharge IT Cell please upload on web portal.

Superintendent Administration for Director Higher Education, Haryana, Panchkula.







No. 3/3/2001-3MC Government of Haryana Monitoring & Coordination Cell

Dated, Chandigarh, the 1st April, 2022

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- 1. All the Administrative Secretaries to Government Haryana.
- 2. All the Heads of Departments.
- All the Managing Directors/Chief Administrators of all Boards/Corporations in Haryana.
- 4. All the Divisional Commissioners in Haryana.
- 5. All the Depury Commissioners in Haryana.
- 6. The Registrars of all the Universities in Haryana.

Subject: Instructions regarding presence of all the Officers at their respective Headquarters from 11:00 AM to 12:00 Noon daily for hearing of public grievances.

Sir/Madam,

I am directed to address you on the subject cited above and to inform you that it has been observed that general public find it difficult to get their grievances redressed because of non availability of the senior officers in the Govt. offices. People have to visit time and again to the offices for redressal of their grievances. To avoid this, it has been decided that all the Officers will remain available between 11:00 AM to 12:00 Noon daily on working days for purpose of meeting the public, for prompt redressal of their grievances and complaints. In case, they are our of station then next officer be designated to hear the public grievances.

2. These instructions may please be brought out to the notice of all concerned for strict compliance in letter and spirit.

Yours faithfull

Winder Sceretary

Monitoring & Coordination Cell for Principal Secretary to Govt. Harvan E-mail Id:

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